**Name**  
London |07XXX XXX XXX  
firstname.lastname@gmail.com | linkedin.com/in/name

**Profile / Summary**

Split into 3 sentences –

1) Who are you? 2) What are your key achievements? 3) What you are looking for now?

\*\*The 3rd sentence is what we see the least of. By committing to a particular job role/sector (even when you may be “open” to a number of roles) highlights you have done your research and have a clear direction of where you want your career to progress to.

**Career History / Work Experience**

**Intelligence Officer |JCU – Royal Air Force  
Aug 2016 – Present**

* A few sentences outlining your roles/responsibilities. Followed by…
  + Bullet pointing your achievements and projects delivered. These should be points that make you stand out from other applicants.

**IT Systems Engineer | Royal Air Force  
Nov 2012 – Aug 2016**

* A few sentences outlining your roles/responsibilities. Followed by…
  + Bullet pointing your achievements and projects delivered. These should be points that make you stand out from other applicants.

**Education / Qualifications**

* Relevant qualifications to the sector you work in
* If your education was 15 + years ago, remove the date to avoid unconscious bias
* Avoid filling out your CV with qualifications that are not relevant to the sector you are applying for

**Key Skills (include a mixture of technical and soft skills)**

• OSINT | HUMINT | IBM i2 | Deepweb investigations | Malware Analysis

•Threat report writing and presenting to senior personnel

• Confident working in small teams, in highly pressurised environments with time sensitive deadlines

**Personal Details**

• Full, clean UK Driving License

• Security Cleared to a high government standard

**Hobbies/Interests**

This is your chance to showcase who you are and what you do outside or work. If you have any home labs I’d advise stating that in this section. Be mindful of extreme sports or political parties/views. In our opinion this can be the most controversial part of a CV.